Regional Health and Social Care Information Sharing Agreement

Information Governance Steering Group 8th August 2023

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Policy – New TVS-Connected Care Analytics Report Approval

It is recognised that from time to time it is necessary to agree new TVS-Connected Care System Insights/Population Health ("TVS Analytics") reporting functionality.

For the purposes of this policy and all agreements, procedures and technical solutions within the scope of the policy, the term "TVS-Connected Care System Insights/Population Health reporting functionality" includes without limitation:

A. Identifiable, pseudonymised and anonymised tools, reports and views;
B. Case finding and caseload management tools, reports and views;
C. Tools, reports and views supporting notifications and alerts;
D. Clinical and other audit tools, reports and views;
E. Tools, reports and views supporting the assessment of outcomes from system interventions;
F. Dashboard reports and views accessed directly through the TVS-Connected Care Care Record;
G. Dashboard tools, reports and views accessed directly through TVS Analytics;
H. Microsoft Power BI graphical reports accessed directly through TVS Analytics;
I. Microsoft Power BI text-based reports accessed directly through TVS Analytics; and
J. Microsoft Power BI data extracts generated through TVS Analytics.

The policy for the approval of new TVS Analytics reporting functionality is as follows:

1. The requestor documents the purpose of the analysis;
2. The requestor documents the scope of the data to be used in the analysis in terms of:
   a. The data types to be used
   b. The scope of the data subjects to be included in the analysis;
3. The request is assessed by a member of the appropriate TVS Analytics team to confirm whether or not an existing capability can deliver the requirement and the results of the assessment are documented with the initial request;
4. The request is assessed by an appropriate member of IGSG to confirm whether or not further approvals are needed:
   a. When determining whether or not a requirement is already covered by existing approvals the current use case summaries and the current approved and published DPIAs can be a useful resource
      i. the use case summaries can be found here https://www.regisa.uk/documents/ScheduleTcurrent.pdf)
      ii. the DPIA for the TVS Care Record can be found here https://regisa.uk/documents/DPIA2029current.pdf
      iii. the DPIA for the TVS Analytics solution can be found here https://regisa.uk/documents/DPIA2030current.pdf
      iv. and the DPIAs in general can be found here https://www.regisa.uk/documents/schedp.html
   b. Where a request looks like it can be based on and does not go beyond the purpose, legal basis, usage, scope of data and technical processing arrangements of an existing capability the IGSG member notifies the:
      i. TVS Analytics team concerned
      ii. IGSG itself at the following IGSG meeting
   c. Where a request does not look like it can be satisfied by an existing capability a fully detailed request needs to be worked up by the requestor with appropriate support from the TVS Analytics team concerned and IGSG using the relevant template;
5. The documented, detailed request statements regarding purpose, legal basis, usage, scope of data and technical processing arrangements are assessed by the DPO(s) of the main stakeholder organisation(s); and
6. If a request looks viable from an IG perspective, appropriate DPIAs and Schedule K documents are prepared for approval by IGSG in the normal manner.

This policy takes effect from 14th September 2021 and expires on the 30th April 2028.

Version 2 (final).